|  |
| --- |
| **Your Street** |
| **City, State, Country** |
| **ZIP Code** |
| **+1(321)456- 7899** |
| **your@email.com** |
| **yourwebsite.com** |

**PROFORMA**

|  |  |  |
| --- | --- | --- |
| BILL TO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |
| --- | --- | --- |
| Invoice Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Street: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | City, State, Country: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Customer ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**INVOICE**

|  |  |  |  |
| --- | --- | --- | --- |
| PRODUCTS | | | |
| Quantity | **Description** | **Unit Price** | **Amount** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | Estimated. |  |
|  |  | Total |  |
| LABOR | | | |
| Hour | **Description** | **$ / Hour** | **Amount** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Payment is due within # \_\_\_ of days.  Comments or Special Instructions: | | Total Labor |  |
| Subtotal |  |
|
|